



Beannachar Camphill Community

A Training Centre for Young Adults with Additional Support Needs

Beannachar, South Deeside Road, Banchory-Devenick, Aberdeen AB12 5YL

APPLICATION FOR EMPLOYMENT

Please refer to the background information and job description before completing this form.

Incomplete applications may be rejected

Surname (Family Name):			
Forename (First Name):			
Address:			
Postcode:		Email:	
Home phone:		Mobile:	

POST/POSTS YOU ARE APPLYING FOR: Please tell us which post(s) you are applying for:		
1)		
2)		
Have you previously applied for a post with Beannachar? details:	YES/NO	If yes, please provide details:
How did you hear about this post?		
You will be asked to provide proof of your right to take up employment in the UK? Are you a UK citizen or have permanent residency? Please specify: OR Do you have a visa that permits work? Please specify the type and expiry date:		

CURRENT OR MOST RECENT EMPLOYMENT:		
Name of Present Employer:	Your position:	
Address:	Nature of Business:	
	Start Date:	End Date:

Postcode:	Notice Period:
Please describe briefly the main duties of the post:	
Why do you want to, or why did you leave?	
If offered a position with us, will you continue to do other work in any capacity?	YES/NO
If yes, please give details:	

EMPLOYMENT HISTORY: Please give full details of all previous posts you have held since leaving education starting with the most recent.		
Employer:	Your position:	
Address:	Brief description of duties:	
Postcode:	Start Date:	End Date:
Reason for leaving:		

EMPLOYMENT HISTORY: Please give full details of all previous posts you have held since leaving education. Please start with the most recent. (Attach additional pages or CV as necessary).		
Employer:	Your position:	
Address:	Brief description of duties:	
Postcode:	Start Date:	End Date:
Reason for leaving:		

HIGHER EDUCATION – VOCATIONAL QUALIFICATIONS: Please list Qualifications gained or in progress (Attach additional pages as necessary).			
Subject or Course Title	Level/Grade	Awarding Body	Date Obtained /Expected

Training courses attended relevant to the post	Awarding Body	Date Obtained /Expected

VOLUNTARY WORK/PUBLIC DUTIES

Organisation name and place:	Brief description of activities/duties:	Start date	End Date

EXPERIENCE - Referring to the job description, please tell us about your personal qualities and experience you believe are relevant to work with young adults with additional support needs:

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Please tell us briefly why you would like to work at Beannachar:

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REFERENCES: <i>One referee should be your current or most recent employer</i>	
References will not be accepted from relatives, or from people writing in the capacity of friends or colleagues. If you have worked with vulnerable adults or children in the past please nominate a referee from that employer. We reserve the right to seek additional or alternative references from previous employers as we deem necessary. All employment with Beannachar is subject to receipt of two satisfactory references.	
Name:	Name:
Position:	Position:
Organisation:	Organisation:
Address:	Address:
Postcode:	Postcode:
Telephone number:	Telephone number:
E-mail address:	E-mail address:
Relationship:	Relationship:
May we contact these persons before interviewing you?	
YES/NO	YES/NO
We will only take up references for short listed candidates before interview with your prior permission. If you are not able to supply a reference from your current or most recent employment please explain why:	

REASONABLE ADJUSTMENTS/ARRANGEMENTS FOR INTERVIEW
Please tell us about your availability for interview:
Are there any adjustments that may be required to be made should you be invited for interview? If so, please state here:

DECLARATION	
By signing and returning this application form, you consent to Beannachar using and keeping information about you provided by you or third parties such as referees, relating to your application or future employment. This information will be used solely in the recruitment process and will be retained for six months from the date of your application. If you take up employment with us, we will retain the information as part of your personal records.	
<i>I confirm that to the best of my knowledge, the information given on this form is true and correct. I understand that any false statement may disqualify me from appointment or, if employed, may result in my dismissal.</i>	
Signature:	Date:

Please return this application by post or email attachment to:
recruitment@beannachar.org